



POMARE SCHOOL

Administration form

Child's Name	
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CAREGIVER/PARENT INFORMATION	Caregiver 1:		
	Surname:	First Name:	Relationship to Child (e.g. mother/father)
	Home phone:		Mobile phone:
	Work Phone:		
	Email address:		<input type="checkbox"/> This is the main email / text contact
	Occupation, skills and interests (optional): By including this information we assume you are happy to be contacted for advice or assistance		
	Caregiver 2:		
	Family Name	First Name	Relationship to Child (e.g. mother/father)
	Home phone:		Mobile phone:
	Work Phone:		
	Email address		<input type="checkbox"/> This is the main email / text contact
	Occupation, skills and interests (optional): By including this information we assume you are happy to be contacted for advice or assistance		

EMAILS AND TEXTS	Emails and texts will sometimes be sent from the school
	<input type="checkbox"/> Send to main email / text contact as indicated above
	<input type="checkbox"/> Send to both parent email / text addresses
	<input type="checkbox"/> Send to _____

SCHOOL NEWSLETTER	Would you like to receive the school newsletter by email? Yes / No
	If yes
	<input type="checkbox"/> Send to main email contact as indicated above
	<input type="checkbox"/> Send to both parent email addresses
	<input type="checkbox"/> Send to _____

PARENT HELP

Your help is always appreciated - please indicate below if you are able to assist.

- I am prepared to help with:
- assist in the classroom (*please see your child's teacher*)
 - transport for trips
 - through my work as a _____
 - other (please state)

TRIPS

Trip / Event permission – Blanket Consent

I give permission for my child to attend **all** low risk EOTC activities (activities on school grounds & supervised local visits) while at Pomare School with the understanding that I will be notified beforehand of times and requirements.

For some trips a school van and / or private transport may be used – children will use seat belts and vehicles will have a current Warrant of Fitness.

I agree / I do not agree

I give permission for my child to go on walks around the school neighbourhood for educational purposes.

I agree / I do not agree

I understand that for 2023 parents are not required to make any payments for trips and events (other than CAMP)

I agree / I do not agree

SUNSCREEN

Sunscreen permission

I give permission for my child to put sunscreen on themselves during summer months while at school

I agree / I do not agree

PUBLISHING PERMISSION

Publishing permission

I give permission for Pomare School to use my child's photograph and/or work within our school and online eg website, class blogs, e-portfolios, school Facebook page. Images are usually of small or large groups. When naming the photo or work, only the child's first name would be used. If students are to be identified by their full name, specific permission would be sought.

I agree / I do not agree

BEHAVIOUR CHILDREN AND PARENTS

Children's behaviour and parent responsibilities

I agree to the Pomare School Behaviour Management Procedures, and I will support the school in carrying it out.

I agree / I do not agree

I agree to the Pomare School *Parents - rights and responsibilities when in school* statement, and I will support the school in carrying it out.

I agree / I do not agree

Computer and Internet Use Agreement

I have read the Pomare School Student User Agreement (in the Pomare School enrolment pack).

Pomare School wants to help your child learn in the best ways we can, and keep them safe at school. We will do this by:

- help your child to know what they need to do to keep safe online
- help your child to know what to do if they are worried or upset by anything or anyone online
- make sure your child has learning times at school where they can find out more about keeping safe online, and safe ways to use their device

We want our school to be a place that is safe and friendly, where we can learn, play and explore. To do this we need everyone to choose safe, careful, and fair ways of using devices and online spaces. As a digital citizen this means your child will:

- **Keep it kind.** When they are online, they will think about others and talk or share in a kind way.
- **Keep it to yourself.** They will keep their passwords and information about themselves or other people safe and private.
- **Keep it careful.** They will think carefully about what they share and make sure it's something they are proud of and would be happy sharing with someone else face to face.
- **Keep it real.** Not everything they see online is real. It might look or sound real, but some things are made up or fake, so they will be careful to check or ask a teacher if I'm not sure.
- **Keep it honest.** When they copy or use words, pictures and ideas from the internet, they need to make sure they share these things in the right way and follow the rules for sharing things that don't belong to me.
- **Keep it fair.** Make sure they check with others if it is okay to record them, or share photos or videos with them in it. They should have a say in what happens to things that go online if they are in them.
- **Keep it responsible.** If they bring their own device to school, they will use it in ways, and at the times that their teacher says it is okay to

I am aware of the school's strategies to maintain a safe internet learning environment, including my child's responsibilities.

I know that if my child makes choices or behaves in ways that don't align with this Student User Agreement there may be consequences or outcomes that the school will talk about with me.

I agree / I do not agree

I have read the section *Student Statement* in the Student User Agreement to my child (for older children)

yes / no

Parent / caregiver name

Signature